



Fees and Charges Schedule

2019/20

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Key to VAT

- S - Standard Rate - 20%
- Z - Zero Rate - 0%
- E - Exempt from VAT
- O - Outside the scope of VAT

Key to Fee

- S - Statutory
- D - Discretionary

ENVIRONMENT AND ENFORCEMENT

ENVIRONMENT AND ENFORCEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: CEMETERIES

CHARGING AREA: CEMETERIES

A Brentwood resident is anyone currently living in the Borough or someone who spent 75% of their life in the Borough.

Purchase of Exclusive Rights of Burial for 50 years

			£	£	£	£
All full burial graves	E	D	997.00	997.00	1,220.00	1,220.00
Cremated remains grass plot	E	D	396.00	396.00	439.00	439.00
Non-Brentwood resident - all full burial graves	E	D	9,970.00	9,970.00	2,440.00	2,440.00
Non-Brentwood resident - cremated remains grass plot	E	D	3,960.00	3,960.00	878.00	878.00

Purchase of Exclusive Rights of Burial for 25 years (Vaults and Niches Only)

Granite vaults	E	D	N/A	N/A	916.00	916.00
Niches In granite columbarium	E	D	N/A	N/A	616.00	616.00
Non- Brentwood resident - granite vaults	E	D	N/A	N/A	1,832.00	1,832.00
Non-Brentwood resident - niches in granite Columbarium	E	D	N/A	N/A	1,232.00	1,232.00

Interment Fees

Graves dug down for one or two	O	D	724.00	724.00	882.00	882.00
Additional charge for dig down to 9ft	O	D	179.00	179.00	218.00	218.00
Cremated remains grass plot	O	D	140.00	140.00	189.00	189.00
Granite vault	O	D	N/A	N/A	340.00	340.00
Niche In granite Columbarium	O	D	N/A	N/A	340.00	340.00
Child under 12 years	O	D	0.00	0.00	0.00	0.00
Non-Brentwood resident-graves dug down for one or two	O	D	7,240.00	7,240.00	1,764.00	1,764.00
Non-Brentwood resident -additional charge for dig down to 9ft	O	D	1,790.00	1,790.00	436.00	436.00
Non-Brentwood resident-cremated remains grass plot	O	D	1,400.00	1,400.00	378.00	378.00
Non-Brentwood resident -granite vault	O	D	N/A	N/A	680.00	680.00
Non-Brentwood resident -Niche In granite Columbarium	O	D	N/A	N/A	680.00	680.00
Non-Brentwood resident -Child under 12 years	O	D	0.00	0.00	0.00	0.00

Option to Extend Exclusive Rights of Burial for a further 25 years

All full burial graves	E	D	198.00	198.00	204.00	204.00
Cremated remains plot	E	D	99.00	99.00	102.00	102.00
Non-Brentwood resident -all full burial graves	E	D	1,980.00	1,980.00	408.00	408.00
Non-Brentwood resident -cremated remains plot	E	D	990.00	990.00	204.00	204.00

Option to Extend Exclusive Rights of Burial for a further 10 years (Vaults and Niches Only)

Granite vaults	E	D	N/A	N/A	366.00	366.00
Niches In granite Columbarium	E	D	N/A	N/A	246.00	246.00
Non-Brentwood resident - granite vaults	E	D	N/A	N/A	732.00	732.00
Non-Brentwood resident -Niches In granite Columbarium	E	D	N/A	N/A	492.00	492.00

Monuments

Monument/Inscription approval fee	O	D	134.00	134.00	137.00	137.00
Additional approval fee charge for kerbed monuments	O	D	134.00	134.00	137.00	137.00
Inscription on a vault or niche	S	D	N/A	N/A	244.00	244.00

Other Charges

Deed Transfer	O	D	58.00	58.00	60.00	60.00
Search of Burial Records	O	D	0.00	0.00	0.00	0.00
Chapel hire - Woodman Road Cemetery	E	D	55.00	55.00	57.00	57.00

ENVIRONMENT AND ENFORCEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019	April 2019-March 2020	April 2018-March 2019	April 2019-March 2020
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SERVICE AREA: WASTE MANAGEMENT

CHARGING AREA: REFUSE

<u>Dog waste and litter bin emptying</u>				£	£	£	£
Empty dog waste/litter bins	Per Empty	S	D	2.75	3.30	2.83	3.40
<u>Domestic Refuse Collection</u>							
Bulky Household Collections - Charge per item	Min 2 Items	O	D	10.80	10.80	11.00	11.00
Biodegradable sacks for garden waste per wrap of 10		O	D	3.10	3.10	3.20	3.20
Biodegradable sacks for garden waste per wrap of 100 (Wholesale)		S	D	232.50	279.00	240.00	288.00
Garden Waste Bin hire per annum - including fortnightly emptying		O	D	50.00	50.00	52.50	52.50
Garden Waste Bin - Replacement if lost/stolen		O	D	0.00	0.00	20.00	20.00
Hire of 1280 litre container		S	D	103.00	123.60	105.75	126.90
Hire of 770, 940 and 1100 litre Container		S	D	97.83	117.40	100.50	120.60
Hire of 240 litre container		S	D	30.92	37.10	31.75	38.10
Hire of 360 litre container		S	D	41.17	49.40	42.25	50.70
<u>Residual Trade Waste Collection & Disposal</u>							
1280 litre Container	Per Lift	O	D	21.50	21.50	22.00	22.00
1100 litre Container		O	D	19.50	19.50	20.00	20.00
940 litre Container		O	D	17.90	17.90	18.40	18.40
770 litre Container		O	D	15.90	15.90	16.30	16.30
360 litre Container		O	D	10.80	10.80	11.10	11.10
240 litre Container		O	D	9.30	9.30	9.50	9.50
Prepaid Residual Sacks (25)	Per roll	O	D	53.80	53.80	55.30	55.30
Extra collection		O	D	25.60	25.60	26.30	26.30
Collection/delivery (T&Cs S.14)		O	D	52.00	52.00	53.40	53.40
Amendment (T&Cs S.14)		O	D	26.40	26.40	27.10	27.10
<u>Residual Waste - Collection only</u>							
1280 litre Container	Per Lift	O	D	10.80	10.80	11.10	11.10
1100 litre Container		O	D	9.70	9.70	9.90	9.90
940 litre Container		O	D	9.70	9.70	9.90	9.90
770 litre Container		O	D	9.70	9.70	9.90	9.90
360 litre Container		O	D	8.70	8.70	8.90	8.90
240 litre Container		O	D	8.20	8.20	8.40	8.40
<u>Trade Glass Collection</u>							
1100 litre Container		O	D	12.30	12.30	12.60	12.60
360 litre Container		O	D	8.70	8.70	8.90	8.90
240 litre Container		O	D	8.20	8.20	8.40	8.40
<u>Trade Dry Recycling Collection</u>							
1280 litre Container	Per Lift	O	D	12.80	12.80	13.10	13.10
1100 litre Container		O	D	12.30	12.30	12.60	12.60
940 litre Container		O	D	11.30	11.30	11.60	11.60
770 litre Container		O	D	9.70	9.70	10.00	10.00
360 litre Container		O	D	8.70	8.70	8.90	8.90
240 litre Container		O	D	8.20	8.20	8.40	8.40
Prepaid Recycling Sacks (25)	Per roll	O	D	25.60	25.60	26.30	26.30
<u>School Dry Recycling Collection</u>							
One off charge for 2019/20		O	D	51.50	51.50	53.00	53.00
<u>School/Trade Dry Recycling Sacks for Use in Containers Only</u>							
Purple sacks - 400 sacks per box.	Box	O	D	20.00	20.00	20.50	20.50
<u>Trade Food Waste</u>							
140 litre bin	Per Lift	O	D	5.00	5.00	5.10	5.10
<u>Events - Residual Waste (Maximum hire 5 days)</u>							
1100 litre Container	Per Lift	O	D	N/A	N/A	40.00	40.00
770 litre Container		O	D	N/A	N/A	32.60	32.60
360 litre Container		O	D	N/A	N/A	22.20	22.20
240 litre Container		O	D	N/A	N/A	19.00	19.00
<u>Events - Dry Recycling (Maximum hire 5 days)</u>							
1100 litre Container	Per Lift	O	D	N/A	N/A	25.20	25.20
770 litre Container		O	D	N/A	N/A	20.00	20.00
360 litre Container		O	D	N/A	N/A	17.80	17.80
240 litre Container		O	D	N/A	N/A	16.80	16.80
<u>Events - Glass (Maximum hire 5 days)</u>							
1100 litre Bin	Per Lift	O	D	N/A	N/A	25.20	25.20
360 litre bin		O	D	N/A	N/A	17.80	17.80
240 litre Bin		O	D	N/A	N/A	16.80	16.80

ENVIRONMENT AND ENFORCEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: OFFICE ACCOMMODATION

CHARGING AREA: WEDDINGS & ROOM HIRE
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Committee Room Hire (Town Hall)

Council Chamber Half Day	S	D	N/A	N/A	350.00	420.00
Council Chamber Full Day	S	D	N/A	N/A	600.00	720.00
Committee Rooms 1 Half Day	S	D	N/A	N/A	150.00	180.00
Committee Rooms 1 Full Day	S	D	N/A	N/A	250.00	300.00
Committee Rooms 2 Half Day	S	D	N/A	N/A	60.00	72.00
Committee Rooms 2 Full Day	S	D	N/A	N/A	100.00	120.00
Civic Foyer Half Day	S	D	N/A	N/A	100.00	120.00
Civic Foyer Full Day	S	D	N/A	N/A	175.00	210.00
Leader's room Half Day	S	D	N/A	N/A	75.00	90.00
Leader's room Full Day	S	D	N/A	N/A	140.00	168.00

Weddings (Town Hall - From August 2019)

Council Chamber Thursday	S	D	N/A	N/A	350.00	420.00
Council Chamber Friday	S	D	N/A	N/A	350.00	420.00
Council Chamber Saturday	S	D	N/A	N/A	350.00	420.00

* Please note fees for wedding ceremonies in the Council Chamber are administered by BBC and does not include registrar fee

Committee Rooms Thursday	E/S	D	N/A	N/A	180.00	198.00
Committee Rooms Friday	E/S	D	N/A	N/A	245.00	271.00
Committee Rooms Saturday	E/S	D	N/A	N/A	305.00	338.00

Weddings (from November 2017 to August 2019)

Seven Arches Road - Thursday	E/S	D	170.00	187.00	180.00	198.00
Seven Arches Road - Friday	E/S	D	235.00	260.00	245.00	271.00
Seven Arches Road - Saturday	E/S	D	295.00	326.90	305.00	338.00

* Please note fees for wedding ceremonies are administered by County Council and include the registrar fee
VAT only applies to the room hire element, which is the only element received by Brentwood Council

ENVIRONMENT AND ENFORCEMENT						
FEES & CHARGES SCHEDULE FROM 1 APRIL 2019						
DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT
SERVICE AREA: OTHER ENVIRONMENTAL HEALTH SERVICES & CORPORATE ENFORCEMENT						
SERVICE AREA: OTHER ENVIRONMENTAL HEALTH SERVICES & CORPORATE ENFORCEMENT						
<u>Dog Control</u>						
Statutory Seizure Fee	O	S	25.00	25.00	25.00	25.00
Dog Warden Collection Costs	O	D	70.00	70.00	70.00	70.00
Kennelling Costs (per day charged by Kennel)	O	D	14.00	14.00	14.00	14.00
<u>Skin Piercing</u>						
Premises Registration	O	D	257.50	257.50	257.50	257.50
Practitioner Registration	O	D	91.50	91.50	91.50	91.50
<u>Other Charges</u>						
Level 2 CIEH Food Hygiene/Health & safety	E	D	67.00	67.00	67.00	67.00
Contaminated Land Search Enquiries	O	D	115.00	115.00	115.00	115.00
<u>Pollution Prevention and Control Act 1999*</u>						
<i>* Note these fees are set by DEFRA and are usually published after 1 April. Therefore fees from 1 April 2019 are subject to change</i>						
Standard Process	O	S	1,650.00	1,650.00	1,650.00	1,650.00
Reduced fee activities	O	S	99.00	99.00	99.00	99.00
Mobile screening and crushing plant	O	S	1,650.00	1,650.00	1,650.00	1,650.00
<u>Annual Subsistence Charge*</u>						
<i>* Note these fees are set by DEFRA and are usually published after 1 April. Therefore fees from 1 April 2019 are subject to change</i>						
Standard process Low Risk	O	S	772.00	772.00	772.00	772.00
Standard process Medium Risk	O	S	1,161.00	1,161.00	1,161.00	1,161.00
Standard process High Risk	O	S	1,747.00	1,747.00	1,747.00	1,747.00
Reduced fee activities Low Risk	O	S	79.00	79.00	79.00	79.00
PVR I & II combined	O	S	113.00	113.00	113.00	113.00
Mobile screening and crushing plants	O	S	646.00	646.00	646.00	646.00
<u>Fixed Penalty Notices</u>						
<u>ASB, Crime and Policing Act 2014</u>						
Breach of Community Protection Notice	O	D	100.00	100.00	100.00	100.00
Early payment	O	D	75.00	75.00	75.00	75.00
Breach of Public Spaces Protection Order	O	D	100.00	100.00	100.00	100.00
Early payment	O	D	75.00	75.00	75.00	75.00
<u>Environmental Protection Act 1990/ Clean Neighbourhoods & Env Act 2005</u>						
Failure to provide a waste transfer note	O	D	300.00	300.00	300.00	300.00
Littering						
* Full penalty	O	D	80.00	80.00	150.00	150.00
* Early payment	O	D	75.00	75.00	75.00	75.00
Unauthorised distribution of free literature						
* Full penalty	O	D	150.00	150.00	150.00	150.00
* Early payment	O	D	50.00	50.00	50.00	50.00
Domestic waste receptacle offences						
* Full penalty	O	D	80.00	80.00	80.00	80.00
* Early payment	O	D	60.00	60.00	60.00	60.00
* Dog control offences	O	D	0.00	0.00	80.00	80.00
Alarm noise - failure to nominate key-holder or to notify local authority key-						
* holder's details	O	D	0.00	0.00	80.00	80.00
Nuisance parking						
* Full penalty	O	D	100.00	100.00	100.00	100.00
* Early payment	O	D	60.00	60.00	60.00	60.00
Abandoning a vehicle						
* Full penalty	O	D	200.00	200.00	200.00	200.00
* Early payment	O	D	120.00	120.00	120.00	120.00
Industrial and commercial waste receptacle offences						
* Full penalty	O	D	110.00	110.00	110.00	110.00
* Early payment	O	D	75.00	75.00	75.00	75.00
Fly-tipping	O	D	400.00	400.00	400.00	400.00
Littering from vehicles						
* Full penalty	O	D	150.00	150.00	150.00	150.00
* Early payment	O	D	75.00	75.00	75.00	75.00
Abandoned shopping trolleys						
Seizure fee	O	D	35.00	35.00	40.00	40.00
Storage fee (per week or part thereof)	O	D	5.00	5.00	10.00	10.00
Delivery fee	O	D	25.00	25.00	30.00	30.00
<u>Anti-social Behaviour Act 2003</u>						
Graffiti						
* Full penalty	O	D	150.00	150.00	150.00	150.00
* Early payment	O	D	50.00	50.00	50.00	50.00
Fly posting						
* Full penalty	O	D	150.00	150.00	150.00	150.00
* Early payment	O	D	50.00	50.00	50.00	50.00
High Hedge Complaint	O	D	330.00	330.00	500.00	500.00
<u>Noise Act 1996</u>						
Noise exceeding permitted level - domestic premises						
* Full penalty	O	D	110.00	110.00	110.00	110.00
* Early payment	O	D	75.00	75.00	75.00	75.00
Noise exceeding permitted level - licensed premises						
* Full penalty	O	D	500.00	500.00	500.00	500.00
<i>* Levels set by Environment and Enforcement Committee July 2018</i>						

ENVIRONMENT AND ENFORCEMENT FEES & CHARGES SCHEDULE FROM 1 APRIL 2019
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DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
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SERVICE AREA: STREET SERVICES

CHARGING AREA: STREET NAMING & NUMBERING

<u>Residential Charges</u>						
Renaming/renumbering of domestic dwelling	OS	D	30.00	30.00	30.00	30.00
Industrial/Retail renumbering/renameing	OS	D	60.00	60.00	60.00	60.00
<u>Developer Charges</u>						
Naming of street – per street	OS	D	100.00	100.00	100.00	100.00
Numbering of development plots	OS	D	75.00	75.00	75.00	75.00
Numbering of development plots 2-10 units	OS	D	145.00	145.00	145.00	145.00
Numbering of development plots over 10 units	OS	D	145.00 + £10 per extra unit	145.00 + £30 per extra unit	145.00 + £30 per extra unit	145.00 + £30 per extra unit

COMMUNITY HEALTH AND HOUSING

COMMUNITY HEALTH AND HOUSING FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
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SERVICE AREA: COMMUNITY INITIATIVES AND PARTNERSHIPS

CHARGING AREA: COMMUNITY EVENTS
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Stallholder Pitch fees per 3 x 3m pitch

Lighting Up Brentwood - £30 street trading licence is included with the fees

Catering Unit - serving food e.g burgers, hot dogs etc.	E	D	154.50	154.50	155.00	155.00
Catering Unit - serving alcohol <i>(new category from 2018/19)</i>	E	D	154.50	154.50	155.00	155.00
Large Business - more than 10 employees	E	D	123.60	123.60	125.00	125.00
Catering unit - buying food e.g. Bread, cakes, doughnuts, sweets, fruit and vegetables	E	D	82.40	82.40	85.00	85.00
Small business - less than 10 employees	E	D	82.40	82.40	85.00	85.00
Crafters and Artists - all hand made by the seller	E	D	51.50	51.50	55.00	55.00
Registered charity	E	D	41.20	41.20	45.00	

Strawberry Fair and other Community Events

Catering Unit - serving food e.g. Burgers, hot dogs etc.	E	D	123.60	123.60	125.00	125.00
Catering Unit - serving alcohol <i>(new category from 2018/19)</i>	E	D	123.60	123.60	125.00	125.00
Large business - more than 10 employees	E	D	92.70	92.70	95.00	95.00
Catering unit - buying food e.g. Bread, cakes, doughnuts, sweets, fruit and vegetables	E	D	60.00	60.00	60.00	60.00
Small business - less than 10 employees	E	D	60.00	60.00	60.00	60.00
Crafters and Artists - all handmade by the seller	E	D	30.90	30.90	35.00	35.00
Registered charity	E	D	30.90	30.90	35.00	35.00
Ice Cream Van (Exclusive) - Strawberry Fair	E	D	412.00	412.00	420.00	420.00
Ice Cream Van (Exclusive) - Family Fun Days	E	D	154.50	154.50	155.00	155.00
Face Painters (any event)	E	D	61.80	61.80	65.00	65.00

Family Fun Days

Wristbands - Rides and Bouncy castles	Per Child	E	D	3.50	3.50	3.50	3.50
Stalls - selling children's pocket money gifts and toys (new category)				0.00	0.00	15.00	15.00
Sole Catering unit by tender						Tender**	Tender**

COMMUNITY HEALTH AND HOUSING FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

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SERVICE AREA: GOLF COURSE

CHARGING AREA: GOLF COURSE

The Council applied the Sports VAT Exemption with effect 01/10/2018. Prior to this, fees would have included VAT at the standard rate.

Annual Season Ticket

7 day Adult	E	D	715.00	715.00	737.00	737.00
7 day Junior (under 17)	E	D	52.00	52.00	54.00	54.00
7 day Intermediate (under 25)	E	D	N/A	N/A	550.00	550.00
5 day Adult	Mon - Fri	E	602.00	602.00	621.00	621.00
5 day Concessionary	Mon - Fri	E	488.00	488.00	503.00	503.00

20 Round Ticket (Life of one year from purchase) - Proposed to remove in 2019

7 day Adult	E	D	363.00	363.00	N/A	N/A
5 day Adult	Mon - Fri	E	255.00	255.00	N/A	N/A
5 day Concessionary	Mon - Fri	E	182.00	182.00	N/A	N/A

Weekday

Per Round - 18 holes - Adult	E	D	19.00	19.00	19.00	19.00
Per Round - 18 holes - Junior (under 17) & OAPs	E	D	16.00	16.00	16.00	16.00

Weekends and Public Holidays

Per Round - 18 holes - Adult	E	D	25.00	25.00	25.00	25.00
Juniors (under 17) & OAP's	After 1pm	E	16.00	16.00	16.00	16.00

Other Charges

COMMUNITY HEALTH AND HOUSING
FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

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SERVICE AREA: OPEN SPACES

CHARGING AREA: SPORTS FACILITIES AND OPEN SPACES

The Council applied the Sports VAT Exemption with effect 01/10/2018. Prior to this, fees not meeting the block booking requirements would have included VAT at the standard rate.

Football & Rugby

King George's Playing Field & Warley Playing Fields (with Changing Facilities)

Pitch & Pavilion - Fortnightly - Adult - Season	Sunday/Bank Holidays	E	D	1,007.00	1,007.00	1,038.00	1,038.00
Pitch & Pavilion - Fortnightly - Adult - Season	Other Days	E	D	985.00	985.00	1,015.00	1,015.00

Pitch & Pavilion - Weekly - Adult - Season	Sunday/Bank Holidays	E	D	2,014.00	2,014.00	2,075.00	2,075.00
Pitch & Pavilion - Weekly - Adult - Season	Other Days	E	D	1,966.00	1,966.00	2,025.00	2,025.00

Occasional Matches - Adult	Any Day	E	D	99.00	99.00	102.00	102.00
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Other Playing Fields (No Changing Facilities)

Pitch - Fortnightly - Adult - Season	Any Day	E	D	639.00	639.00	659.00	659.00
Pitch - Weekly - Adult - Season	Any Day	E	D	1,274.00	1,274.00	1,313.00	1,313.00

Junior Matches All Sites (No Changing Facilities)

Pitch - Fortnightly - Junior - Season	Any Day	E	D	350.00	350.00	361.00	361.00
Pitch - Weekly - Junior - Season	Any Day	E	D	698.00	698.00	719.00	719.00

Occasional Matches (No Changing Facilities)

Adult	Any Day	E	D	62.00	62.00	64.00	64.00
Juniors (under17)	Any Day	E	D	37.00	37.00	39.00	39.00

Mini Soccer - All Sites (No Changing Facilities)

Seasonal Booking every week	Weekly	E	D	369.00	369.00	381.00	381.00
Occasional	Any Day	E	D	32.00	32.00	33.00	33.00

Bowling Greens

Bowls - Season	Adult	E	D	152.00	152.00	157.00	157.00
Bowls - Season	Juniors/OAP's	E	D	96.00	96.00	99.00	99.00
Match Reservations + per rink (inclusive of visitors fees non returnable)	Club Charges	E	D	5.20	5.20	6.00	6.00
Other Reservations (not inclusive of visitors fees non returnable)	Club Charges	E	D	3.10	3.10	4.00	4.00

Large Open spaces with facilities (King Georges Playing Field and The Brentwood Centre)

Large Events - more than 1/2 Field with £5 or more admission fee		E	D	2,165.00	2,165.00	2,230.00	2,230.00
Medium Events - less than 1/2 field and less than £5 admission fee		E	D	758.00	758.00	781.00	781.00
Small Events - less than 1/4 field		E	D	325.00	325.00	335.00	335.00
Keep Fit sessions - No cordoning off of field	Single	S	D	32.50	39.00	41.00	41.00
Keep Fit sessions - No cordoning off of field	Annual	S	D	132.50	159.00	164.00	164.00
Litter picking post event		S	D	81.67	98.00	101.00	101.00
Non commercial or charitable events (following approval by ward members) 50% discount							

Note - Block bookings of large events of 10 or more in a 12 month period will be eligible for a 25% discount on the above.

Other Open Spaces

Open Space (following approval by Ward members)	Daily Charge	E	D	325.00	325.00	335.00	335.00
Filming Rights - No defined area	Open Space Only	S	D	N/A	N/A	N/A	N/A
Filming Location Fee (subject to conditions & credits)	Open Space Only	S	D	166.67	200.00	166.67	206.00
Repeat Fee - 1% of original fee							

**ENVIRONMENT AND HOUSING MANAGEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2019**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: COMMUNITY ALARMS

CHARGING AREA: COMMUNITY ALARMS

Note - VAT indicator should be zero if recipient is chronically sick or disabled and provides a certificate confirming this

Community Alarms

Main Unit and Pendant (Purchase)	Per Unit	S	D	0	0	99.00	118.80
Main Unit and Pendant (Rental)	Per	S	D	0	0	1.90	2.28
Monitoring Fee for alarm plus up to five sensors per week	Per week	S	D	3.25	3.90	3.50	4.20
Monitoring Fee for alarm plus up to five sensors per week (if in receipt of full	Per week	S	D	2.75	3.30	3.00	3.60
Alarm installation fee	Per Unit	S	D	0.00	0.00	32.87	39.44
Annual Alarm Check (Review)	Per Visit	S	D	0.00	0.00	18.55	22.26

Other Charges

Extra 2nd pendant (Purchase)	Per Unit	S	D	0.00	0.00	41.22	49.46
Extra 2nd pendant (Rental)	Per Week	S	D	1.25	1.50	1.50	1.80
Lost Pendant	Per Unit	S	D	0.00	0.00	41.22	49.46
Smoke Detector (Purchase only - Rental no longer available)	Per Unit	S	D	1.25	1.50	44.88	53.86
Key Safe - (Purchase only - Rental no longer available)	Per Unit	S	D	62.75	75.00	49.46	53.35
Bogus Caller Button/Panic Button (Purchase only - Rental no longer available)	Per Unit	S	D	1.25	1.50	43.75	52.50
Temperature extreme sensor (Purchase only - Rental no longer available)	Per Unit	S	D	1.25	1.50	60.78	72.94
CO2 Detectors (Purchase only - Rental no longer available)	Per Unit	S	D	1.75	2.10	88.83	106.60
Fall Detector (Purchase only - Rental no longer available)	Per Unit	S	D	1.75	2.10	82.50	99.00
Flood Detector (Purchase only - Rental no longer available)	Per Unit	S	D	1.75	2.10	74.80	89.76
Bed sensor (Purchase only - Rental no longer available)	Per Unit	S	D	2.75	3.30	44.00	52.80
Chair sensor	Per Unit	S	D	0.00	0.00	36.30	43.56
Medication Dispenser (Purchase only - Rental no longer available)	Per Unit	S	D	2.75	3.30	165.00	198.00
Jewellery Pendant	Per Unit	S	D	0	0	41.25	49.50
Replacement cord	Per Unit	S	D	0	0	0.77	0.92
No Fault call out charge or adhoc site visits charge	Per Visit	S	D	0	0	18.55	22.26
Postage & Packing	Per Item	E	D	0	0	At Cost	At Cost

<p align="center">COMMUNITY HEALTH AND HOUSING</p> <p align="center">FEES & CHARGES SCHEDULE FROM 1 APRIL 2019</p>
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DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: HOMELESSNESS

CHARGING AREA: RECHARGES TO TENANTS
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Recharges to Tenants

Daily Bed and Breakfast Room Charge	O	D	£40 - £85	£40 - £85	£25 - £85	£25 - £85
Amenity Charge 1 person household per day	O	D	3.00	3.00	2.89	2.89
Amenity Charge 2 person household per day	O	D	0.00	0.00	3.37	3.37
Amenity Charge 3 person household per day	O	D	0.00	0.00	3.84	3.84
Amenity Charge 4 person household per day	O	D	0.00	0.00	4.31	4.31
Amenity Charge 5 person household per day	O	D	0.00	0.00	4.78	4.78
Amenity Charge Additional persons per day	O	D	0.00	0.00	0.48	0.48
Removals	Minimum	S	D	Cost Price	Cost Price	Cost Price
Furniture		S	D	Cost Price	Cost Price	Cost Price
Storage - Homeless	per square foot	S	D	Cost Price	Cost Price	Cost Price

ENVIRONMENT AND HOUSING MANAGEMENT FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: HOUSING REVENUE ACCOUNT
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CHARGING AREA: ESTATES

Housing Estates

Storage - Evictions	Per week	S	D	11.42	13.70	11.53	13.83
Copying of Housefile		O	D	10.00	10.00	10.00	10.00
Copying of Tenancy Agreement		O	D	10.00	10.00	10.00	10.00
Garage Clearance		S	D	125.00	150.00	125.00	150.00
Property Clearance 1 or 2 Beds		S	D	At Cost	At Cost	At Cost	At Cost
Property Clearance 3 or 4 Beds		S	D	At Cost	At Cost	At Cost	At Cost
Bulk Waste Removal per item	Min 2 items	O	D	10.50	10.50	10.50	10.50

Tenancy Management

Court Costs	Average	O	D	376.00	376.00	376.00	376.00
Gas Servicing Warrant Fee		O	D	20.00	24.00	20.00	20.00
Gas Servicing Warrant Enforcement		S	D	35.00	42.00	35.00	42.00
Forced entry		S	D	65.00	78.00	65.00	78.00
Administration Charge		S	D	10.00	12.00	10.00	12.00

ENVIRONMENT AND HOUSING MANAGEMENT FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: HOUSING REVENUE ACCOUNT
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CHARGING AREA: REPAIRS

Note: Pricing Mechanism: Cost Price - 15% rounded to the nearest £5 the % reduction will reduce by 5% each year until the full cost is recovered

Rechargeable Repairs

Replacement Key/Key Fob	S	D	10.00	12.00	10.00	12.00
Lock Change	S	D	65.00	78.00	65.00	78.00
Single Glaze Window Replacement upto 1 Square Metre	S	D	50.00	60.00	77.00	92.40
Single Glaze Window Replacement over 1 Square Metre	S	D	75.00	90.00	85.00	102.00
Double Glazed Window Replacement upto 1 Square Metre	S	D	85.00	102.00	125.00	150.00
Double Glazed Window Replacement over 1 Square Metre	S	D	125.00	150.00	125.00	150.00
Internal Fire door Replacement	S	D	125.00	150.00	180.00	216.00
External Door Replacement	S	D	600.00	720.00	600.00	720.00
Paint Pack	S	D	70.00	84.00	70.00	84.00
Correction of Unauthorised Alterations (Where Tenants have conducted works without the permission of the Council and retrospective permission can not be granted)	S	D	Cost Price	Cost Price	Cost Price	Cost Price
			Cost Price	Cost Price	Cost Price	Cost Price
Any other repair deemed re-chargeable	S	D	less 20%	less 20%	less 15%	less 15%

ENVIRONMENT AND HOUSING MANAGEMENT FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: HOUSING REVENUE ACCOUNT
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CHARGING AREA: LEASEHOLDERS

Leaseholders

Leasehold Information Pack (LPE1)	S	D	309.00	370.80	125.00	150.00
Leasehold Alterations Consent	S	D	123.58	148.30	125.00	150.00
Leasehold property valuations (request for amendment)	S	D	Cost Price	Cost Price	Cost Price	Cost Price
Registration of Notices	O	D	51.50	61.80	55.00	55.00

COMMUNITY HEALTH AND HOUSING FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2018-March 2019		CHARGES April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: OTHER ENVIRONMENTAL HEALTH SERVICES
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CHARGING AREA: HOUSES IN MULTIPLE OCCUPATION AND HOUSING ACT NOTICES

Houses in Multiple Occupation

New licence - 5 years	O	D	840.00	840.00	840.00	840.00
Renewal of licence - 5 years	O	D	570.00	570.00	570.00	570.00

Housing Act Notices

Issuing notices under Housing Acts	O	D	230.00	230.00	230.00	230.00
Immigration Survey checks	O	D	80.00	80.00	80.00	80.00

POLICY PROJECTS & RESOURCES

POLICY PROJECTS AND RESOURCES
FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: PARKING

CHARGING AREA: Offstreet Parking

Note - New Parking Charges were effective from 2 October 2017

Chatham Way

Monday to Saturday - 6:00am to 7:00pm

30 mins	S	D	0.00	0.00	0.00	0.00
1 hours	S	D	0.83	1.00	0.83	1.00
2 hours	S	D	1.67	2.00	1.67	2.00
2 hours with discount card	S	D	1.17	1.40	1.17	1.40
3 hours	S	D	2.50	3.00	2.50	3.00
4 hours	S	D	3.33	4.00	3.33	4.00
5 hours	S	D	4.17	5.00	4.17	5.00
6 hours	S	D	5.00	6.00	5.00	6.00
24 hours	S	D	6.67	8.00	6.67	8.00

Monday to Saturday - 7:00pm to 6:00am

Overnight Charge	S	D	1.67	2.00	1.67	2.00
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Sunday Charge

All day	S	D	0.00	0.00	0.00	0.00
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Coptfold Road

Monday to Saturday - 6:00am to 7:00pm

30 mins	S	D	0.00	0.00	0.00	0.00
1 hours	S	D	0.83	1.00	0.83	1.00
2 hours	S	D	1.67	2.00	1.67	2.00
2 hours with discount card	S	D	1.17	1.40	1.17	1.40
3 hours	S	D	2.50	3.00	2.50	3.00
4 hours	S	D	3.33	4.00	3.33	4.00
5 hours	S	D	4.17	5.00	4.17	5.00
6 hours	S	D	5.00	6.00	5.00	6.00
6 hours+ to close	S	D	6.67	8.00	6.67	8.00

Monday to Saturday - 7:00pm to 10:00pm

Overnight Charge	S	D	1.67	2.00	1.67	2.00
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Sunday Charge - 6:00am to 10:00pm

Flat Charge	S	D	0.83	1.00	0.83	1.00
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Lost Ticket	S	D	8.33	10.00	8.33	10.00
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Exit charge after 10:00pm	S	D	41.67	50.00	41.67	50.00
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William Hunter Way

Monday to Saturday - 6:00am to 7:00pm

30 mins	S	D	0.00	0.00	0.00	0.00
1 hours	S	D	0.83	1.00	0.83	1.00
2 hours	S	D	1.67	2.00	1.67	2.00
2 hours with discount card	S	D	1.17	1.40	1.17	1.40
3 hours	S	D	2.50	3.00	2.50	3.00
4 hours	S	D	3.33	4.00	3.33	4.00
5 hours	S	D	4.17	5.00	4.17	5.00
6 hours	S	D	5.00	6.00	5.00	6.00
24 hours	S	D	6.67	8.00	6.67	8.00
Overnight Charge	S	D	1.67	2.00	1.67	2.00

Sunday Charge

All day	S	D	0.83	1.00	0.83	1.00
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POLICY PROJECTS AND RESOURCES
FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: PARKING

CHARGING AREA: Offstreet Parking

Note - New Parking Charges were effective from 2 October 2017

Town Hall

Monday to Saturday - 6:00am to 7:00pm

30 mins	S	D	0.00	0.00	0.00	0.00
1 hours	S	D	0.83	1.00	0.83	1.00
2 hours	S	D	1.67	2.00	1.67	2.00
2 hours with discount card	S	D	1.17	1.40	1.17	1.40
3 hours	S	D	2.50	3.00	2.50	3.00
4 hours	S	D	3.33	4.00	3.33	4.00
5 hours	S	D	4.17	5.00	4.17	5.00
6 hours	S	D	5.00	6.00	5.00	6.00
24 hours	S	D	6.67	8.00	6.67	8.00
Overnight Charge	S	D	1.67	2.00	1.67	2.00

Sunday Charge

All day	S	D	0.00	0.00	0.00	0.00
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Note - Staff car park (north) and south closed to public during redevelopment

Westbury Road

Saturday - all day	S	D	3.33	4.00	3.33	4.00
Sunday - all day	S	D	0.83	1.00	0.83	1.00
Overnight Charge	S	D	1.67	2.00	1.67	2.00

King George's Playing Field

4 Hours	S	D	0.00	0.00	0.00	0.00
Over 4 Hours	S	D	4.17	5.00	4.17	5.00
Coaches	S	D	12.50	15.00	12.50	15.00

Monday to Friday 09:00am - 6:00pm

Ingatestone

Maximum stay 2 hours no return for 4 hours	S	D	0.00	0.00	0.00	0.00
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Note - This is for Bellmead and Market Square Monday to Saturday 8:00am - 6:00pm

Friars Avenue

Maximum stay 2 hours no return for 4 hours	S	D	N/A	N/A	N/A	N/A
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Monday to Saturday - 6:00am to 7:00pm

30 mins	S	D	0.00	0.00	0.00	0.00
1 hours	S	D	0.83	1.00	0.83	1.00
2 hours	S	D	1.67	2.00	1.67	2.00
2 hours with discount card	S	D	1.17	1.40	1.17	1.40
3 hours	S	D	2.50	3.00	2.50	3.00
Overnight Charge	S	D	1.67	2.00	1.67	2.00

Sunday Charge

All day	S	D	0.83	1.00	0.83	1.00
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Note - The above charges are due to be introduced in early 2018

Hunters Avenue

Maximum stay 2 hours no return for 4 hours	S	D	N/A	N/A	N/A	N/A
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Monday to Saturday - 6:00am to 7:00pm

30 mins	S	D	0.00	0.00	0.00	0.00
1 hours	S	D	0.83	1.00	1.00	1.00
2 hours	S	D	1.67	2.00	2.00	2.00
2 hours with discount card	S	D	1.17	1.40	1.40	1.40
3 hours	S	D	2.50	3.00	3.00	3.00
Overnight Charge	S	D	1.67	2.00	2.00	2.00

Sunday Charge

All day	S	D	0.83	1.00	1.00	1.00
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Note - The above charges are due to be introduced in early 2018

POLICY PROJECTS AND RESOURCES FEES & CHARGES SCHEDULE FROM 1 APRIL 2019
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DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: PARKING

CHARGING AREA: Offstreet Parking - Season Tickets and Penalty Charge Notices

Season Tickets - Standard Charge

7 days	S	D	25.00	30.00	29.17	35.00
1 month	S	D	85.00	102.00	91.67	110.00
3 months	S	D	250.00	300.00	266.67	320.00
6 months	S	D	458.33	550.00	508.33	610.00
12 months	S	D	791.67	950.00	916.67	1,100.00

Note - For Coptfold Road, Sir Francis Way, Westbury Road and William Hunter Way car parks

Penalty Charge Notice

Higher Level Penalty Charge Notice	O	S	70.00	70.00	70.00	70.00
Higher Level Penalty Charge Notice (if paid within 14 days)	O	S	35.00	35.00	35.00	35.00
Lower Level Penalty Charge Notice	O	S	50.00	50.00	50.00	50.00
Lower Level Penalty Charge Notice (if paid within 14 days)	O	S	25.00	25.00	25.00	25.00

PLANNING AND LICENSING

PLANNING AND LICENSING						
FEES & CHARGES SCHEDULE FROM 1 APRIL 2019						
DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT
SERVICE AREA: LAND CHARGES						
CHARGING AREA: Land Charges						

Search Fees

LLC1	O	S	20.00	20.00
CON 29R	S	S	81.65	97.98
CON 29R including LLC1	S/O	S	101.65	117.98
CON 290 optional enquiries, except Q22	S	S	11.75	14.10
CON 290 optional enquiries, Q22 only	S	S	14.00#	16.80#
Any other additional enquiries	O	S	28.75	28.75
Additional parcels of Land	S	S	35.80	42.96

In relation to CON 290, Q.22 only, additonal parcels of land are processed at £1 per parcel, subject to maximum of 6 parcels of land, there being a £20 maximum fee payable in this regard

Copy Documents

Tree Preservation Order	O	S	16.90	16.90
Planning Decision Notice	O	S	14.98	14.98
S106 etc	O	S	33.80	33.80
Enforcement notice	O	S	16.90	16.90

PLANNING AND LICENSING FEES & CHARGES SCHEDULE FROM 1 APRIL 2019						
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DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Street Trading

Independent Permanent Stall - Annual	O	D	350.00	350.00	350.00	350.00
Independent 'One Off Stalls'	O	D	85.00	85.00	85.00	85.00
Lighting Up Brentwood	O	D	30.00	30.00	30.00	30.00

Scrap Metal

Site Application - New - 3 years	O	D	495.00	495.00	495.00	495.00
Collector Application - New - 3 years	O	D	280.00	280.00	280.00	280.00
Variation	O	D	89.00	89.00	89.00	89.00
Site Renewal Application - 3 years	O	D	445.00	445.00	445.00	445.00
Collector Renewal Application - 3 years	O	D	230.00	230.00	230.00	230.00

Skin Piercing

Premises Registration	O	D	257.50	257.50	257.50	257.50
Practitioner Registration	O	D	91.50	91.50	91.50	91.50

Animals

** Please note vet costs are in addition to these fees*

Pet Shops - 1 year	O	D	257.50	257.50	N/A	N/A
Boarding Kennels - 1 year	O	D	257.50	257.50	N/A	N/A
Dog Breeders - 1 year	O	D	257.50	257.50	N/A	N/A
Riding Establishments - 1 year	O	D	257.50	257.50	N/A	N/A
Dangerous Wild Animals - 2 years	O	D	257.50	257.50	280.00	280.00
Zoo Premises New - 6 years	O	D	927.00	927.00	927.00	927.00
Zoo Premises Renewal - 4 years	O	D	566.50	566.50	566.50	566.50
Animal Boarding - Application Fee	O	D	N/A	N/A	280.00	280.00
Animal Boarding - Grant Fee	O	D	N/A	N/A	75.00	75.00
Selling animals as pets - Application Fee	O	D	N/A	N/A	280.00	280.00
Selling animals as pets - Grant Fee	O	D	N/A	N/A	75.00	75.00
Dog Breeding - Application Fee	O	D	N/A	N/A	280.00	280.00
Dog Breeding - Grant Fee	O	D	N/A	N/A	75.00	75.00
Hiring out horses - Application Fee	O	D	N/A	N/A	280.00	280.00
Hiring out horses - Grant Fee	O	D	N/A	N/A	75.00	75.00
Keeping animals for exhibitions - Application Fee	O	D	N/A	N/A	280.00	280.00
Keeping animals for exhibitions - Grant Fee	O	D	N/A	N/A	75.00	75.00
Combination of Activities - Application fee (per additional activity)	O	D	N/A	N/A	140.00	140.00
Combination of Activities - Grant fee (per additional activity)	O	D	N/A	N/A	75.00	75.00
Variation to licence/re-evaluation of rating - Application Fee	O	D	N/A	N/A	85.00	85.00
Variation to licence/re-evaluation of rating - Inspection Fee	O	D	N/A	N/A	137.00	137.00
Appeal (All Licences)	O	D	N/A	N/A	137.00	137.00
Variations to reduce the licensable activities or numbers of animals	O	D	N/A	N/A	85.00	85.00

Sex Establishment Licensing

Premises Application	O	D	2,322.50	2,322.50	2,323.00	2,323.00
Premises Renewal	O	D	1,583.50	1,583.50	1,584.00	1,584.00
Premises Variation	O	D	528.00	528.00	528.00	528.00

Pavement Permit

New application Tables and Chairs 1-2 tables	O	D	257.50	257.50	258.00	258.00
New Application Tables and Chairs 3-6 tables	O	D	463.50	463.50	464.00	464.00
New Application Tables and Chairs over 6 tables.	O	D	669.50	669.50	670.00	670.00
Renewal application Tables and Chairs 1-2 tables	O	D	154.50	154.50	155.00	155.00
Renewal Application Tables and Chairs 3-6 tables	O	D	360.50	360.50	361.00	361.00
Renewal Application Tables and Chairs over 6 tables.	O	D	566.50	566.50	567.00	567.00

Road Closure

Application to close road with 0 - 499 people attending	O	D	200.00	200.00	200.00	200.00
Application to close road with 500 - 1999 people attending	O	D	360.00	360.00	360.00	360.00
Application to close road with 2000+ people attending	O	D	680.00	680.00	680.00	680.00

PLANNING AND LICENSING FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019	April 2019-March 2020	April 2018-March 2019	April 2019-March 2020
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Gambling Act 2005

Bingo Clubs

New Application	O	D	3,500.00	3,500.00	3,500.00	3,500.00
Annual Fee	O	D	1,000.00	1,000.00	1,000.00	1,000.00
Application to Vary	O	D	1,750.00	1,750.00	1,750.00	1,750.00
Application to Transfer	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application to Re-instatement	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application for Provisional Statement	O	D	3,500.00	3,500.00	3,500.00	3,500.00
Licence Application (Provisional Statement Holders)	O	D	1,200.00	1,200.00	1,200.00	1,200.00

Betting Premises

New Application	O	D	3,000.00	3,000.00	3,000.00	3,000.00
Annual Fee	O	D	600.00	600.00	600.00	600.00
Application to Vary	O	D	1,500.00	1,500.00	1,500.00	1,500.00
Application to Transfer	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application to Re-instatement	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application for Provisional Statement	O	D	3,000.00	3,000.00	3,000.00	3,000.00
Licence Application (Provisional Statement Holders)	O	D	1,200.00	1,200.00	1,200.00	1,200.00

Tracks

New Application	O	D	2,500.00	2,500.00	2,500.00	2,500.00
Annual Fee	O	D	1,000.00	1,000.00	1,000.00	1,000.00
Application to Vary	O	D	1,250.00	1,250.00	1,250.00	1,250.00
Application to Transfer	O	D	950.00	950.00	950.00	950.00
Application to Re-instatement	O	D	950.00	950.00	950.00	950.00
Application for Provisional Statement	O	D	2,500.00	2,500.00	2,500.00	2,500.00
Licence Application (Provisional Statement Holders)	O	D	950.00	950.00	950.00	950.00

Family Entertainment Centres

New Application	O	D	2,000.00	2,000.00	2,000.00	2,000.00
Annual Fee	O	D	750.00	750.00	750.00	750.00
Application to Vary	O	D	1,000.00	1,000.00	1,000.00	1,000.00
Application to Transfer	O	D	950.00	950.00	950.00	950.00
Application to Re-instatement	O	D	950.00	950.00	950.00	950.00
Application for Provisional Statement	O	D	2,500.00	2,500.00	2,500.00	2,500.00
Licence Application (Provisional Statement Holders)	O	D	950.00	950.00	950.00	950.00

Adult Gaming Centres

New Application	O	D	2,000.00	2,000.00	2,000.00	2,000.00
Annual Fee	O	D	1,000.00	1,000.00	1,000.00	1,000.00
Application to Vary	O	D	1,000.00	1,000.00	1,000.00	1,000.00
Application to Transfer	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application to Re-instatement	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application for Provisional Statement	O	D	2,000.00	2,000.00	2,000.00	2,000.00
Licence Application (Provisional Statement Holders)	O	D	1,200.00	1,200.00	1,200.00	1,200.00

Prize Gaming Permit and Family Entertainment Centre Gaming Machine Permit

Permit Application (New)	O	S	300.00	300.00	300.00	300.00
Permit Application (Existing Operator)	O	S	100.00	100.00	100.00	100.00
Renewal of Permit	O	S	300.00	300.00	300.00	300.00
Change of Name on Permit	O	S	25.00	25.00	25.00	25.00
Copy of Permit	O	S	15.00	15.00	15.00	15.00

Club Gaming or Machine Permit

Permit Application (New)	O	S	200.00	200.00	200.00	200.00
Permit Application (Existing Holder)	O	S	100.00	100.00	100.00	100.00
Permit Application (Holder of club premises certificate under Licensing Act 2003)	O	S	100.00	100.00	100.00	100.00
Renewal of Permit	O	S	200.00	200.00	200.00	200.00
Annual Fee for Permit	O	S	50.00	50.00	50.00	50.00
Application to Vary Club Permit	O	S	100.00	100.00	100.00	100.00
Copy of Permit	O	S	15.00	15.00	15.00	15.00

Other

Temporary Use Notice (TUN)	O	S	500.00	500.00	500.00	500.00
Occasional Use Notice (OUN)	O	S	0.00	0.00	0.00	0.00
Copy of Premises Licence	O	D	25.00	25.00	25.00	25.00
Notification of Change of Circumstances for Premises Licence	O	D	50.00	50.00	50.00	50.00
Copy of Notice	O	S	25.00	25.00	25.00	25.00

PLANNING AND LICENSING FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019	April 2019-March 2020	April 2018-March 2019	April 2019-March 2020
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Licensing Act 2003

<u>Premises - Band A (None to £4,300)</u>						
Premises Licences - New Application and Variation	O	S	100.00	100.00	100.00	100.00
Premises Licences - Annual Charge	O	S	70.00	70.00	70.00	70.00
Club Premises Certificates - New Application and Variation	O	S	100.00	100.00	100.00	100.00
Club Premises Certificates - Annual Charge	O	S	70.00	70.00	70.00	70.00
<u>Premises - Band B (£4,301 to £33,000)</u>						
Premises Licences - New Application and Variation	O	S	190.00	190.00	190.00	190.00
Premises Licences - Annual Charge	O	S	180.00	180.00	180.00	180.00
Club Premises Certificates - New Application and Variation	O	S	190.00	190.00	190.00	190.00
Club Premises Certificates - Annual Charge	O	S	180.00	180.00	180.00	180.00
<u>Premises - Band C (£33,001 to £87,000)</u>						
Premises Licences - New Application and Variation	O	S	315.00	315.00	315.00	315.00
Premises Licences - Annual Charge	O	S	295.00	295.00	295.00	295.00
Club Premises Certificates - New Application and Variation	O	S	315.00	315.00	315.00	315.00
Club Premises Certificates - Annual Charge	O	S	295.00	295.00	295.00	295.00
<u>Premises - Band D (£87,001 to £125,000)</u>						
Premises Licences - New Application and Variation	O	S	450.00	450.00	450.00	450.00
Premises Licences - Annual Charge	O	S	320.00	320.00	320.00	320.00
Club Premises Certificates - New Application and Variation	O	S	450.00	450.00	450.00	450.00
Club Premises Certificates - Annual Charge	O	S	320.00	320.00	320.00	320.00
<u>Premises - Band E (£125,001 plus)</u>						
Premises Licences - New Application and Variation	O	S	635.00	635.00	635.00	635.00
Premises Licences - Annual Charge	O	S	350.00	350.00	350.00	350.00
Club Premises Certificates - New Application and Variation	O	S	635.00	635.00	635.00	635.00
Club Premises Certificates - Annual Charge	O	S	350.00	350.00	350.00	350.00
<u>Additional Fees (based on number in attendance at any one time)</u>						
Additional Premises Licence Fee:						
5,000 to 9,999	O	S	1,000.00	1,000.00	1,000.00	1,000.00
10,000 to 14,999	O	S	2,000.00	2,000.00	2,000.00	2,000.00
15,000 to 19,999	O	S	4,000.00	4,000.00	4,000.00	4,000.00
20,000 to 29,999	O	S	8,000.00	8,000.00	8,000.00	8,000.00
30,000 to 39,999	O	S	16,000.00	16,000.00	16,000.00	16,000.00
40,000 to 49,999	O	S	24,000.00	24,000.00	24,000.00	24,000.00
50,000 to 59,999	O	S	32,000.00	32,000.00	32,000.00	32,000.00
60,000 to 69,999	O	S	40,000.00	40,000.00	40,000.00	40,000.00
70,000 to 79,999	O	S	48,000.00	48,000.00	48,000.00	48,000.00
80,000 to 89,999	O	S	56,000.00	56,000.00	56,000.00	56,000.00
90,000 and over	O	S	64,000.00	64,000.00	64,000.00	64,000.00
Additional Annual Fee Payable (if applicable):						
5,000 to 9,999	O	S	500.00	500.00	500.00	500.00
10,000 to 14,999	O	S	1,000.00	1,000.00	1,000.00	1,000.00
15,000 to 19,999	O	S	2,000.00	2,000.00	2,000.00	2,000.00
20,000 to 29,999	O	S	4,000.00	4,000.00	4,000.00	4,000.00
30,000 to 39,999	O	S	8,000.00	8,000.00	8,000.00	8,000.00
40,000 to 49,999	O	S	12,000.00	12,000.00	12,000.00	12,000.00
50,000 to 59,999	O	S	16,000.00	16,000.00	16,000.00	16,000.00
60,000 to 69,999	O	S	20,000.00	20,000.00	20,000.00	20,000.00
70,000 to 79,999	O	S	24,000.00	24,000.00	24,000.00	24,000.00
80,000 to 89,999	O	S	28,000.00	28,000.00	28,000.00	28,000.00
90,000 and over	O	S	32,000.00	32,000.00	32,000.00	32,000.00

PLANNING AND LICENSING						
FEES & CHARGES SCHEDULE FROM 1 APRIL 2019						
DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT
SERVICE AREA: LICENSING						
CHARGING AREA: Licence Fees						

Licensing Act 2003 (cont.)

<u>Other Fees</u>						
Application for the grant or renewal of a personal licence	O	S	37.00	37.00	37.00	37.00
Temporary event notice	O	S	21.00	21.00	21.00	21.00
Theft, loss etc of premises licence or summary	O	S	10.50	10.50	10.50	10.50
Application for a provisional statement where premises being built etc	O	S	315.00	315.00	315.00	315.00
Notification of change of name or address	O	S	10.50	10.50	10.50	10.50
Application to vary licence to specify individual as premises supervisor	O	S	23.00	23.00	23.00	23.00
Application for transfer of premises licence	O	S	23.00	23.00	23.00	23.00
Interim authority notice following death etc.of licence holder	O	S	23.00	23.00	23.00	23.00
Theft, loss etc.of certificate or summary	O	S	10.50	10.50	10.50	10.50
Notification of change of name or alteration of rules of club	O	S	10.50	10.50	10.50	10.50
Change of relevant registered address of club	O	S	10.50	10.50	10.50	10.50
Theft, loss etc.of temporary event notice	O	S	10.50	10.50	10.50	10.50
Theft, loss etc.of personal licence	O	S	10.50	10.50	10.50	10.50
Duty to notify change of name or address	O	S	10.50	10.50	10.50	10.50
Right of freeholder etc.to be notified of licensing matters	O	S	21.00	21.00	21.00	21.00
Application to vary premises licence at community premises to include alternative licence condition	O	S	23.00	23.00	23.00	23.00
Application for minor variation	O	S	89.00	89.00	89.00	89.00

PLANNING AND LICENSING FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019	April 2019-March 2020	April 2018-March 2019	April 2019-March 2020
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Taxi

Vehicle Licence - Hackney Carriage

Vehicle Licence - including Plate	O	S	243.00	243.00	243.00	243.00
Vehicle Replacement	O	S	75.00	75.00	75.00	75.00

Vehicle Licence - Private Hire

Vehicle Licence - including Plate	O	S	225.00	225.00	225.00	225.00
Vehicle Replacement	O	S	75.00	75.00	75.00	75.00

Vehicle Inspections - Hackney Carriage and Private Hire

Vehicle Inspection	O	S	47.00	47.00	47.00	47.00
Trailer Inspections - Non Braked	O	S	15.00	15.00	15.00	15.00
Trailer Inspections - Braked	O	S	23.00	23.00	23.00	23.00
Re-Inspection	O	S	12.50	12.50	12.50	12.50
Re-Inspection 2	O	S	47.00	47.00	47.00	47.00

Drivers Licence - Hackney Carriage and Private Hire

Driver New - 3 years	O	S	N/A	N/A	N/A	N/A
Renewal - 3 years	O	S	N/A	N/A	N/A	N/A
Combined Driver New - 3 years (includes DBS and DVLA checks)	O	S	456.00	456.00	456.00	456.00
Combined Driver Renewal - 3 years (includes DBS and DVLA checks)	O	S	406.00	406.00	406.00	406.00
Re-Test - Knowledge Test	O	S	35.00	35.00	35.00	35.00
Disclosure and Barring Service (DBS) Check	O	S	52.00	52.00	52.00	52.00
Driver and Vehicle Licensing Agency (DVLA) Check	O	S	5.00	5.00	5.00	5.00

Replacements

ID	O	S	6.00	6.00	6.00	6.00
PHV Cards	O	S	6.00	6.00	6.00	6.00
Tariff Cards	O	S	6.00	6.00	6.00	6.00
Replacement Plates	O	S	12.00	12.00	12.00	12.00
Replacement Door Signs (pair)	O	S	15.00	15.00	15.00	15.00
Plate Platforms (optional)	O	S	6.00	6.00	6.00	6.00

Private Hire Operators

Single Vehicle Operators Licence - 5 years	O	S	325.00	325.00	325.00	325.00
Operator Licence - 2 to 5 Vehicles - 5 years	O	S	1,085.00	1,085.00	1,085.00	1,085.00
Operator Licence - more than 5 Vehicles - 5 years	O	S	1,345.00	1,345.00	1,345.00	1,345.00

FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019	April 2019-March 2020	April 2018-March 2019	April 2019-March 2020
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: BUILDING CONTROL

CHARGING AREA: NEW DWELLINGS NOT EXCEEDING 300m²

HO1

Houses Bungalows less than 4 storeys 1 plot Plan and Inspection	S	D	646.75	776.10	646.75	776.10
Houses Bungalows less than 4 storeys 1 plot Building Notice	S	D	711.42	853.70	711.42	853.70
Houses Bungalows less than 4 storeys 1 plot Regularisation	O	D	981.80	981.80	981.80	981.80

HO2

Houses Bungalows less than 4 storeys 2 plot Plan and Inspection	S	D	913.58	1,096.30	913.58	1,096.30
Houses Bungalows less than 4 storeys 2 plot Building Notice	S	D	1,005.00	1,206.00	1,005.00	1,206.00
Houses Bungalows less than 4 storeys 2 plot Regularisation	O	D	1,386.90	1,386.90	1,386.90	1,386.90

HO3

Houses Bungalows less than 4 storeys 3 plot Plan and Inspection	S	D	1,278.83	1,534.60	1,278.83	1,534.60
Houses Bungalows less than 4 storeys 3 plot Building Notice	S	D	1,406.75	1,688.10	1,406.75	1,688.10
Houses Bungalows less than 4 storeys 3 plot Regularisation	O	D	1,941.30	1,941.30	1,941.30	1,941.30

HO4

Houses Bungalows less than 4 storeys 4 plot Plan and Inspection	S	D	1,493.25	1,791.90	1,493.25	1,791.90
Houses Bungalows less than 4 storeys 4 plot Building Notice	S	D	1,642.58	1,971.10	1,642.58	1,971.10
Houses Bungalows less than 4 storeys 4 plot Regularisation	O	D	2,266.70	2,266.70	2,266.70	2,266.70

HO5

Houses Bungalows less than 4 storeys 5 plot Plan and Inspection	S	D	1,772.42	2,126.90	1,772.42	2,126.90
Houses Bungalows less than 4 storeys 5 plot Building Notice	S	D	1,949.67	2,339.60	1,949.67	2,339.60
Houses Bungalows less than 4 storeys 5 plot Regularisation	O	D	2,690.60	2,690.60	2,690.60	2,690.60

FO1

Houses Bungalows less than 4 storeys 1 flat Plan and Inspection	S	D	585.50	702.60	585.50	702.60
Houses Bungalows less than 4 storeys 1 flat Building Notice	S	D	644.08	772.90	644.08	772.90
Houses Bungalows less than 4 storeys 1 flat Regularisation	O	D	888.80	888.80	888.80	888.80

FO2

Houses Bungalows less than 4 storeys 2 flat Plan and Inspection	S	D	832.33	998.80	832.33	998.80
Houses Bungalows less than 4 storeys 2 flat Building Notice	S	D	915.58	1,098.70	915.58	1,098.70
Houses Bungalows less than 4 storeys 2 flat Regularisation	O	D	1,263.50	1,263.50	1,263.50	1,263.50

FO3

Houses Bungalows less than 4 storeys 3 flat Plan and Inspection	S	D	1,041.42	1,249.70	1,041.42	1,249.70
Houses Bungalows less than 4 storeys 3 flat Building Notice	S	D	1,145.58	1,374.70	1,145.58	1,374.70
Houses Bungalows less than 4 storeys 3 flat Regularisation	O	D	1,580.90	1,580.90	1,580.90	1,580.90

FO4

Houses Bungalows less than 4 storeys 4 flat Plan and Inspection	S	D	1,328.08	1,593.70	1,328.08	1,593.70
Houses Bungalows less than 4 storeys 4 flat Building Notice	S	D	1,460.92	1,753.10	1,460.92	1,753.10
Houses Bungalows less than 4 storeys 4 flat Regularisation	O	D	2,016.10	2,016.10	2,016.10	2,016.10

FO5

Houses Bungalows less than 4 storeys 5 flat Plan and Inspection	S	D	1,550.42	1,860.50	1,550.42	1,860.50
Houses Bungalows less than 4 storeys 5 flat Building Notice	S	D	1,705.42	2,046.50	1,705.42	2,046.50
Houses Bungalows less than 4 storeys 5 flat Regularisation	O	D	2,353.50	2,353.50	2,353.50	2,353.50

CV01

Conversion to a Single Dwelling House Plan and Inspection	S	D	715.67	858.80	715.67	858.80
Conversion to a Single Dwelling House Building Notice	S	D	787.25	944.70	787.25	944.70
Conversion to a Single Dwelling House Regularisation	O	D	1,086.40	1,086.40	1,086.40	1,086.40

CV02

Conversion to a Single Flat Plan and Inspection	S	D	645.58	774.70	645.58	774.70
Conversion to a Single Flat Building Notice	S	D	710.17	852.20	710.17	852.20
Conversion to a Single Flat Regularisation	O	D	1,034.00	1,034.00	1,034.00	1,034.00

ED

Notifiable Electrical Work where a satisfactory certificate will not be issued by a Part P registered electrician.	S	D	346.50	415.80	346.50	415.80
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PLANNING AND LICENSING FEES & CHARGES SCHEDULE FROM 1 APRIL 2019						
DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019 Excl VAT	Inc VAT	April 2019-March 2020 Excl VAT	Inc VAT
SERVICE AREA: BUILDING CONTROL						
CHARGING AREA: WORK TO A SINGLE DWELLING (NOT MORE THAN 3 STOREYS HIGH ABOVE GROUND LEVEL)						
DW00						
Single Storey extension not exceeding 10 sq m Plan and Inspection Charge	S	D	294.50	353.40	294.50	353.40
Single Storey extension not exceeding 10 sq m Building Notice	S	D	324.00	388.80	324.00	388.80
Single Storey extension not exceeding 10 sq m Regularisation Charge	O	D	447.10	447.10	447.10	447.10
DW01						
Single Storey extension not exceeding 40 sq m Plan and Inspection Charge	S	D	556.42	667.70	556.42	667.70
Single Storey extension not exceeding 40 sq m Building Notice	S	D	612.08	734.50	612.08	734.50
Single Storey extension not exceeding 40 sq m Regularisation Charge	O	D	844.70	844.70	844.70	844.70
DW02						
Single Storey extension not exceeding 100 sq m Plan and Inspection Charge	S	D	695.08	834.10	695.08	834.10
Single Storey extension not exceeding 100 sq m Building Notice	S	D	764.58	917.50	764.58	917.50
Single Storey extension not exceeding 100 sq m Regularisation Charge	O	D	1,055.10	1,055.10	1,055.10	1,055.10
DW03						
Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m Plan and Inspection Charge	S	D	647.92	777.50	647.92	777.50
Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m Building Notice	S	D	712.75	855.30	712.75	855.30
Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m Regularisation Charge	O	D	983.60	983.60	983.60	983.60
DW04						
Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m Plan and Inspection Charge	S	D	721.00	865.20	721.00	865.20
Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m Building Notice	S	D	793.08	951.70	793.08	951.70
Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m Regularisation Charge	O	D	1,094.50	1,094.50	1,094.50	1,094.50
DW05						
Erection of non-exempt domestic extension comprsing of garage, carport or store not exceeding 100 sq m Plan and Inspection Charge	S	D	354.58	425.50	354.58	425.50
Erection of non-exempt domestic extension comprsing of garage, carport or store not exceeding 100 sq m Building Notice	S	D	390.08	468.10	390.08	468.10
Erection of non-exempt domestic extension comprsing of garage, carport or store not exceeding 100 sq m Regularisation Charge	O	D	538.30	538.30	538.30	538.30
DW06						
Erection of non-exempt detached non-habital domestic building not exceeding 100 sq m Plan and Inspection Charge	S	D	455.92	547.10	455.92	547.10
Erection of non-exempt detached non-habital domestic building not exceeding 100 sq m Building Notice	S	D	501.50	601.80	501.50	601.80
Erection of non-exempt detached non-habital domestic building not exceeding 100 sq m Regularisation Charge	O	D	692.10	692.10	692.10	692.10
DW07						
First Floor & Second Floor loft conversion Plan and Inspection Charge	S	D	535.42	642.50	535.42	642.50
First Floor & Second Floor loft conversion Building Notice	S	D	589.00	706.80	589.00	706.80
First Floor & Second Floor loft conversion Regularisation Charge	O	D	812.80	812.80	812.80	812.80
DW08						
Other Works Plan and Inspection Charge	S	D	318.08	381.70	318.08	381.70
Other Works Building Notice	S	D	349.92	419.90	349.92	419.90
Other Works Regularisation Charge	O	D	482.90	482.90	482.90	482.90
DW09						
Re-roofing, installation of solar panels or photcoltaic cells Plan and Inspection Charge	S	D	194.42	233.30	194.42	233.30
Re-roofing, installation of solar panels or photcoltaic cells Building Notice	S	D	213.83	256.60	213.83	256.60
Re-roofing, installation of solar panels or photcoltaic cells Regularisation Charge	O	D	295.10	295.10	295.10	295.10
DW10						
Replacement of windows, roof lights, roof windows or external glazed doors Plan and Inspection Charge	S	D	174.33	209.20	174.33	209.20
Replacement of windows, roof lights, roof windows or external glazed doors Building Notice	S	D	191.83	230.20	191.83	230.20
Replacement of windows, roof lights, roof windows or external glazed doors Regularisation Charge	O	D	264.70	264.70	264.70	264.70
DW11						
Cost of work not exceeding £5,000 Plan and Inspection Charge	S	D	232.67	279.20	232.67	279.20
Cost of work not exceeding £5,000 Building Notice	S	D	255.92	307.10	255.92	307.10
Cost of work not exceeding £5,000 Regularisation Charge	O	D	353.20	353.20	353.20	353.20
DW12						
Cost of work exceeding £5,000 but not exceeding £25,000 Plan and Inspection Charge	S	D	451.58	541.90	451.58	541.90
Cost of work exceeding £5,000 but not exceeding £25,000 Building Notice	S	D	496.75	596.10	496.75	596.10
Cost of work exceeding £5,000 but not exceeding £25,000 Regularisation Charge	O	D	685.50	685.50	685.50	685.50
DW13						
Cost of work exceeding £25,000 but not exceeding £100,000 Plan and Inspection Charge	S	D	746.17	895.40	746.17	895.40
Cost of work exceeding £25,000 but not exceeding £100,000 Building Notice	S	D	820.75	984.90	820.75	984.90
Cost of work exceeding £25,000 but not exceeding £100,000 Regularisation Charge	O	D	1,132.60	1,132.60	1,132.60	1,132.60
ED						
Notifiable electrical work where a satisfactory certificate will not be issued by a Part P registered electrician	S	D	346.50	415.80	346.50	415.80

PLANNING AND LICENSING FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: BUILDING CONTROL

CHARGING AREA: ALL OTHER NON-DOMESTIC WORK (NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL)
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Extensions and New Builds

ND01

Single Storey extension not exceeding 40 sq m Plan and Inspection Charge	S	D	549.75	659.70	549.75	659.70
Single Storey extension not exceeding 40 sq m Regularisation Charge	O	D	844.30	844.30	844.30	844.30

ND02

Single Storey extension not exceeding 100 sq m Plan and Inspection Charge	S	D	628.33	754.00	628.33	754.00
Single Storey extension not exceeding 100 sq m Regularisation Charge	O	D	952.30	952.30	952.30	952.30

ND03

Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m Plan and Inspection Charge	S	D	687.25	824.70	687.25	824.70
Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m Regularisation Charge	O	D	1,040.70	1,040.70	1,040.70	1,040.70

ND04

Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m Plan and Inspection Charge	S	D	746.17	895.40	746.17	895.40
Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m Regularisation Charge	O	D	1,129.00	1,129.00	1,129.00	1,129.00

Alterations

ND05

Cost of work not exceeding £5,000 Plan and Inspection Charge	S	D	294.50	353.40	294.50	353.40
Cost of work exceeding £5,000 but not exceeding £25,000 Regularisation Charge	O	D	441.80	441.80	441.80	441.80
Replacement of windows, roof lights, roof windows or external glazed doors Plan and Inspection Charge	S	D	255.25	306.30	255.25	306.30
Replacement of windows, roof lights, roof windows or external glazed doors Regularisation Charge	O	D	373.10	373.10	373.10	373.10
Renewable energy systems not exceeding £20,000 Planning and Inspection Charge	S	D	274.92	329.90	274.92	329.90
Renewable energy systems not exceeding £20,000 Regularisation Charge	O	D	392.70	392.70	392.70	392.70
Installation of new shop front and work not exceeding £5,000 Plan and Inspection Charge	S	D	274.92	329.90	274.92	329.90
Installation of new shop front and work not exceeding £5,000 Regularisation Charge	O	D	392.70	392.70	392.70	392.70

ND06

Cost of work exceeding £5,000 but not exceeding £25,000 Plan and Inspection Charge	S	D	451.58	541.90	451.58	541.90
Cost of work exceeding £5,000 but not exceeding £25,000 Regularisation Charge	O	D	687.20	687.20	687.20	687.20
Replacment of windows, rooflights, roof windows or external glazed doors (exceeding 20 units) Plan and Inspection Charge	S	D	353.42	424.10	353.42	424.10
Replacment of windows, rooflights, roof windows or external glazed doors (exceeding 20 units) Regularisation Charge	O	D	549.80	549.80	549.80	549.80
Installation of raised storage platform not exceeding 250 sqm within an existing building Plan and Inspection Charge	S	D	432.00	518.40	432.00	518.40
Installation of raised storage platform not exceeding 250 sqm within an existing building Regularisation Charge	O	D	608.70	608.70	608.70	608.70

ND07

Cost of work exceeding £25,000 and not exceeding £100,000 Plan and Inspection Charge	S	D	785.42	942.50	785.42	942.50
Cost of work exceeding £25,000 and not exceeding £100,000 Regularisation Charge	O	D	1,197.70	1,197.70	1,197.70	1,197.70
Fit out of building up to 100 sq m Plan and Inspection Charge	S	D	530.17	636.20	530.17	636.20
Fit out of building up to 100 sq m Regularisation Charge	O	D	736.40	736.40	736.40	736.40

PLANNING AND LICENSING FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019	April 2019-March 2020	April 2018-March 2019	April 2019-March 2020
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: PLANNING DEVELOPMENT MANAGEMENT
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CHARGING AREA: Planning Application Fees

Revised charges from 5th Feb 2018						
<u>All Outline Applications</u>						
Up to 2.5 hectare, per 0.1 hectare	O	S	462.00	462.00	462.00	462.00
More than 2.5 hectares	O	S	11,432.00	11,432.00	11,432.00	11,432.00
Each 0.1 hectare in excess of 2.5 hectares to a maximum of £125,000	O	S	138.00	138.00	138.00	138.00
<u>Householder Applications</u>						
Alterations/extensions to a single dwelling	O	S	206.00	206.00	206.00	206.00
<u>Full Applications</u>						
Alterations/extensions two or more dwellings	O	S	407.00	407.00	407.00	407.00
New Dwellings (up to 50) per dwelling	O	S	462.00	462.00	462.00	462.00
New Dwellings more than 50	O	S	22,859.00	22,859.00	22,859.00	22,859.00
Each dwelling in excess of 50 to a maximum of £250,000	O	S	138.00	138.00	138.00	138.00
<u>Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery)</u>						
Gross Floor up to 40sq m	O	S	234.00	234.00	234.00	234.00
Gross Floor 40 sq m to 75 sq m	O	S	462.00	462.00	462.00	462.00
Gross Floor 75sq m to 3750 sq m each 75 sq m or part thereof	O	S	462.00	462.00	462.00	462.00
Gross Floor more than 3750 sq m	O	S	22,859.00	22,859.00	22,859.00	22,859.00
Each additional 75 sq m in excess of 3750 sq m to a maximum of £250,000	O	S	138.00	138.00	138.00	138.00
<u>Erection of building (on land used for agriculture for agricultural purposes)</u>						
Gross Floor Space up to 465 sq m	O	S	96.00	96.00	96.00	96.00
Gross Floor 465 sq m to 540 sq m	O	S	462.00	462.00	462.00	462.00
Gross Floor 540 sq m to 4215 sq m each 75 sq m in excess of 540 sq m	O	S	462.00	462.00	462.00	462.00
Gross Floor more than 4215 sq m	O	S	22,859.00	22,859.00	22,859.00	22,859.00
Each additional 75 sq m in excess of 4215 sq m to a maximum of £250,000	O	S	138.00	138.00	138.00	138.00
<u>Erection of glasshouses</u>						
Gross Floor no more than 465 sq m	O	S	96.00	96.00	96.00	96.00
Gross Floor more than 465 sq m	O	S	2,580.00	2,580.00	2,580.00	2,580.00
<u>Erection/Alterations/Replacement of Plant and Machinery</u>						
Site Area not more than 5 hectares - per 0.1 hectare or part thereof	O	S	462.00	462.00	462.00	462.00
Site Area more than 5 hectares	O	S	22,859.00	22,859.00	22,859.00	22,859.00
Each additional 0.1 hectare in ecess of 5 hectares up to a maximum of £250,000	O	S	138.00	138.00	138.00	138.00
<u>Applications other than Building Works</u>						
Car parks, Service Roads or other accesses	O	S	234.00	234.00	234.00	234.00
<u>Waste (Use of land for disposal of refuse or waste materials or deposit of amterial remaining after extraction or storage minerals)</u>						
Site Area no more than 15 hectares per 0.1 hectare	O	S	234.00	234.00	234.00	234.00
Site Area more than 15 hectares	O	S	34,934.00	34,934.00	34,934.00	34,934.00
Each 0.1 hectare in excess of 15 hectares up to a maximum of £65,000	O	S	138.00	138.00	138.00	138.00
<u>Operations connected with exploratory drilling for oil or natural gas</u>						
Site area not more than 7.5 hectares each 0.1 hectare	O	S	508.00	508.00	508.00	508.00
Site area more than 7.5 hectares	O	S	38,070.00	38,070.00	38,070.00	38,070.00
Each 0.1 hectare in excess of 7.5 hectares up to a maximum of £250,000	O	S	151.00	151.00	151.00	151.00
<u>Operations (other than exploratory drilling) for the winning and working of oil or natural gas</u>						
Site area not more than 15 hectares each 0.1 hectares	O	S	257.00	257.00	257.00	257.00
Site area more than 15 hectares	O	S	38,520.00	38,520.00	38,520.00	38,520.00
Each 0.1 hectare in excess of 15 hectares up to a maximum of £65,000	O	S	151.00	151.00	151.00	151.00
<u>Operations (winning and working of minerals) excluding oil or natural gas</u>						
Site area not more than 15 hectares each 0.1 hectares	O	S	234.00	234.00	234.00	234.00
Site area more than 15 hectares	O	S	34,934.00	34,934.00	34,934.00	34,934.00
Each 0.1 hectare in excess of 15 hectares up to a maximum of £65,000	O	S	138.00	138.00	138.00	138.00
<u>Other operations (not coming within any of the above catergories)</u>						
Any site area per 0.1 hectares up to a maximum of £1690	O	S	234.00	234.00	234.00	234.00
<u>Lawful Development Certificate</u>						
Exisitng Use or operation	O	S	Same As Full	Same As Full	Same As Full	Same As Full
Exisitng use or operation - lawful not to comply with any condition or limitation	O	S	234.00	234.00	234.00	234.00
Proposed use or operation	O	S	Half normal planning fee	Half normal planning fee	Half normal planning fee	Half normal planning fee

For further clarification on the planning fees please refer to the The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012 and (Amendment) Regulations 2017

PLANNING AND LICENSING						
FEES & CHARGES SCHEDULE FROM 1 APRIL 2019						
DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019	April 2019-March 2020	April 2018-March 2019	April 2019-March 2020
			Excl VAT	Inc VAT	Excl VAT	Inc VAT
SERVICE AREA: PLANNING DEVELOPMENT MANAGEMENT						
CHARGING AREA: Planning Application Fees						
			Revised charges from 5th Feb 2018			
<u>Prior Approval</u>						
Agricultural and Forestry buildings & operations or demolition of buildings	O	S	96.00	96.00	96.00	96.00
Telecommunications Code Systems Operators	O	S	462.00	462.00	462.00	462.00
Proposed Change of Use to State Funded School or Registered Nursery	O	S	96.00	96.00	96.00	96.00
Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery	O	S	96.00	96.00	96.00	96.00
Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure	O	S	96.00	96.00	96.00	96.00
Proposed Change of Use of a building from Office (Use Class B1) Use to a use falling within Use Class C3 (Dwellinghouse)	O	S	96.00	96.00	96.00	96.00
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), where there are no Associated Building Operations	O	S	96.00	96.00	96.00	96.00
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), and Associated Building Operations	O	S	206.00	206.00	206.00	206.00
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), where there are no Associated Building Operations	O	S	96.00	96.00	96.00	96.00
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), and Associated Building Operations	O	S	206.00	206.00	206.00	206.00
Notification for a Prior Approval for a Change of Use from Storage or Distribution Buildings (Class B8) and any land within its curtilage to dwellinghouses (Class C3)	O	S	96.00	96.00	96.00	96.00
Notification for prior Approval for Change of Use from Amusements Arcades/Centres and Casinos (Sui Generis Uses) and any land within its curilage to Dwellinghouses (Class C3)	O	S	96.00	96.00	96.00	96.00
Notification for prior Approval for Change of Use from Amusements Arcades/Centres and Casinos (Sui Generis Uses) and any land within its curilage to Dwellinghouses (Class C3) and Associated Building Operations	O	S	206.00	206.00	206.00	206.00
Notification for Prior Approval for a Change of Use from Shops (Class A1) Financial and Proffesional Services (Class A2) Betting Offices and Payday Loan Shops and Casinos (Sui Generis Uses) to restaurants and cafes (Class A3)	O	S	96.00	96.00	96.00	96.00
Notification for Prior Approval for a Change of Use from Shops (Class A1) Financial and Proffesional Services (Class A2) Betting Offices and Payday Loan Shops and Casinos (Sui Generis Uses) to restaurants and cafes (Class A3) and Associated Building Operations	O	S	206.00	206.00	206.00	206.00
Notification for Prior Approval for a Change of Use from Shops (Class A1) Financial and Proffesional Services (Class A2) Betting Offices and Payday Loan Shops and Casinos (Sui Generis Uses) to restaurants and cafes (Class A3) to Assembly and Leisure Use (ClassD2)	O	S	96.00	96.00	96.00	96.00
<u>Reserved Matters</u>						
Application for approval of reserved matters following outline approval	O	S	Full Fee due or if paid £462	Full Fee due or if paid £462	Full Fee due or if paid £462	Full Fee due or if paid £462
<u>Approval/Variation/Discharge of condition</u>						
Application for removal or variation of a condition following grant of planning permission	O	S	234.00	234.00	234.00	234.00
Request for confirmation that one or more planning conditions have been complied with - Householder	O	S	34.00	34.00	34.00	34.00
Request for confirmation that one or more planning conditions have been complied with - Other	O	S	116.00	116.00	116.00	116.00
<u>Change of Use of a building to use as one or more seperate dwellings houses or other cases</u>						
Not more than 50 dwellings - each dwelling	O	S	462.00	462.00	462.00	462.00
More than 50 dwellings	O	S	22,859.00	22,859.00	22,859.00	22,859.00
Each dwelling in excess of 50 up to a maximum of £250,000	O	S	138.00	138.00	138.00	138.00
Other Changes of use of a building or land	O	S	462.00	462.00	462.00	462.00
<u>Advertising</u>						
Relating to the business on the premises	O	S	132.00	132.00	132.00	132.00
Advance signs which are not situated on or visible from the site, directing the public to a	O	S	132.00	132.00	132.00	132.00
Other advertisements	O	S	462.00	462.00	462.00	462.00
<u>Application for a New Planning Permission to replace an Extant Planning Permission</u>						
Applications in respect of major developments	O	S	690.00	690.00	690.00	690.00
Applications in respect of householder developments	O	S	68.00	68.00	68.00	68.00
Applications in respect of other developments	O	S	234.00	234.00	234.00	234.00
<u>Application for a Non-material Amendment following a grant of Planning Permission</u>						
Applications in respect of householder development	O	S	34.00	34.00	34.00	34.00
Applications in respect of other developments	O	S	234.00	234.00	234.00	234.00
<u>Application for Permission in Principle</u>						
For each 0.1 hectare of the site area	O	S	402.00	402.00	402.00	402.00
For further clarification on the planning fees please refer to the The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012 and (Amendment) Regulations 2017						

<p align="center">PLANNING AND LICENSING</p> <p align="center">FEES & CHARGES SCHEDULE FROM 1 APRIL 2019</p>
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DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

<p>SERVICE AREA: PLANNING DEVELOPMENT MANAGEMENT</p>

<p>CHARGING AREA: Pre-Application Advice</p>

Pre-Application Advice

Householder - written response only	S	D	66.66	80.00	66.66	80.00
Band A - Brentwood businesses, non residents of Brentwood - written response only	S	D	83.33	100.00	83.33	100.00
Band B - Development of 10 dwellings or fewer or non-residential development of less than 1000 sq m	S	D	416.66	500.00	416.66	500.00
Band C - Developments in excess of ten dwellings or 1000 sq m of non-residential development	S	D	1,250.00	1,500.00	1,250.00	1,500.00
Band D - Larger or more complex than Band B or C	S	D		negotiable		negotiable

PLANNING AND LICENSING

FEES & CHARGES SCHEDULE FROM 1 APRIL 2019

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2018-March 2019		April 2019-March 2020	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: PLANNING POLICY

CHARGING AREA: Design Panel Review

Design Panel Review

Panel review session, tailored to reflect the proposal	S	D	negotiable	negotiable
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